



Licensing Panel

Date:	Friday, 9 November 2018
Time:	9.45 a.m.
Venue:	Committee Room 3 - Wallasey Town Hall

Contact Officer: Anne Beauchamp
Tel: 0151 691 8608
e-mail: annebeauchamp@wirral.gov.uk
Website: <http://www.wirral.gov.uk>

AGENDA

1. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST

Members of the Panel are asked to declare any disclosable pecuniary and non pecuniary interests, in connection with any application on the agenda and state the nature of the interest.

2. PRIVATE HIRE VEHICLE LICENCE, VAUXHALL ASTRA, REGISTRATION NUMBER KM58 MWY (Pages 1 - 4)

3. APPLICATION TO LICENSE A FORD TOURNEO CUSTOM A CAB AS A PRIVATE HIRE VEHICLE (Pages 5 - 12)

4. APPLICATION TO LICENSE A FORD TOURNEO CUSTOM A CABBI AS A HACKNEY CARRIAGE VEHICLE (Pages 13 - 20)

5. PRIVATE HIRE VEHICLE LICENCE, MERCEDES V220, REGISTRATION NUMBER P333 LEY (Pages 21 - 24)

6. PRIVATE HIRE VEHICLE LICENCE, FORD TOURNEO, REGISTRATION NUMBER YF18 XDA (Pages 25 - 32)

7. EXEMPT INFORMATION - EXCLUSION OF THE PRESS AND PUBLIC

The following items contain exempt information.

RECOMMENDATION: That, under section 100 (A) (4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined by the relevant paragraphs of Part I of Schedule 12A (as amended) to that Act. The Public Interest test has been applied and favours exclusion.

- 8. PRIVATE HIRE OPERATOR LICENCE - APPLICATION (CJT) (Pages 33 - 38)**
- 9. PRIVATE HIRE DRIVER LICENCE (NRPJ) (Pages 39 - 42)**
- 10. PRIVATE HIRE DRIVER LICENCE (WJW) (Pages 43 - 48)**
- 11. PRIVATE HIRE AND HACKNEY CARRIAGE DRIVER LICENCE - APPLICATIONS (AQ) (Pages 49 - 52)**
- 12. PRIVATE HIRE DRIVER LICENCE (CMW) (Pages 53 - 56)**



LICENSING PANEL

9 NOVEMBER 2018

REPORT TITLE	PRIVATE HIRE VEHICLE LICENCE APPLICATION
REPORT OF	CORPORATE DIRECTOR FOR BUSINESS MANAGEMENT

REPORT SUMMARY

The purpose of this report is to consider an application to re-license a Vauxhall Astra, registration number KM58 MWY, beyond the normal over-age date for a licensed private hire vehicle.

RECOMMENDATION/S

That the Licensing Panel considers whether or not to re-license the vehicle for a further six months.

SUPPORTING INFORMATION

1.0 REASON/S FOR RECOMMENDATION/S

- 1.1 It is a delegated function of this Panel to determine applications for private hire vehicle licences where the vehicle is over ten years old.

2.0 OTHER OPTIONS CONSIDERED

- 2.1 There is no provision for other options to be considered.

3.0 BACKGROUND INFORMATION

- 3.1 Private hire vehicle licences are issued on a twelve monthly basis until a vehicle reaches six years old, when six-monthly licences are issued until the vehicle reaches ten years old.
- 3.2 This proprietor of the vehicle, Mr Rowan, has applied to re-license his vehicle for a further six months.
- 3.3 The vehicle has been licensed as a private hire vehicle since 2 May 2017 and the current licence was due to expire on 2 November 2018, however it has been extended to the date of this meeting.
- 3.4 The date of first registration of this vehicle is 18 December 2008.
- 3.5 The vehicle has been examined at one of the Council's authorised testing stations and the pass certificates will be available at the meeting.

4.0 FINANCIAL IMPLICATIONS

- 4.1 There are no specific implications arising from this report.

5.0 LEGAL IMPLICATIONS

- 5.1 A decision of this Panel can be subject to appeal.

6.0 RESOURCE IMPLICATIONS: ICT, STAFFING AND ASSETS

- 6.1 There are no specific implications arising from this report.

7.0 RELEVANT RISKS

- 7.1 There are safety implications arising out of this report due to the safety aspects of private hire vehicles.

ENGAGEMENT/CONSULTATION

- 8.1 This is not a matter that requires consultation.

8.0 EQUALITY IMPLICATIONS

9.1 There are no specific implications arising from this report.

REPORT AUTHOR: Margaret Calvert
Licensing Team Leader
telephone: 0151 691 8476
email: margaretcalvert@wirral.gov.uk

REFERENCE MATERIAL

MOT certificate

Compliance pass certificate

SUBJECT HISTORY (last 3 years)

Council Meeting	Date
Licensing Panel	

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LICENSING PANEL

9 NOVEMBER 2018

REPORT TITLE	APPLICATION TO LICENSE A FORD TOURNEO CUSTOM A CAB AS A PRIVATE HIRE VEHICLE
REPORT OF	CORPORATE DIRECTOR FOR BUSINESS MANAGEMENT

REPORT SUMMARY

The purpose of this report is for Members to consider an application to license a Ford Tourneo Custom A Cab wheelchair accessible vehicle as a Private Hire Vehicle.

RECOMMENDATION/S

That Members consider whether or not to license the Ford Tourneo Custom A Cab wheelchair accessible vehicle as a Private Hire Vehicle.

SUPPORTING INFORMATION

1.0 REASON/S FOR RECOMMENDATION/S

- 1.1 It is a delegated function of this Panel to approve vehicles that can be licensed as Private Hire Vehicles.

2.0 OTHER OPTIONS CONSIDERED

- 2.1 There is no provision for other options to be considered.

3.0 BACKGROUND INFORMATION

- 3.1 An application has been received from Mr S Marnell to license a Ford Tourneo Custom A Cab rear loading wheelchair accessible vehicle as a Private Hire Vehicle. Copies of advertising literature are attached at Appendix 1.
- 3.2 The vehicle has been converted by McElmeel Mobility Services Ltd. The conversion includes fitting purpose made ramps, anchor systems and head height mouldings. Each vehicle is converted to order in Northern Ireland. Copies of a letter of conformity for the ramp and a vehicle conversion/adaptation certificate are attached at Appendix 2.
- 3.3 The vehicle has M1 European Whole Vehicle Type Approval.
- 3.4 If Members approve this vehicle to be licensed as a Private Hire Vehicle Mr Marnell intends to supply converted vehicles to the Private Hire Trade.
- 3.5 A vehicle will be available for inspection at the meeting and Mr Marnell will be present to answer any questions members may have.

4.0 FINANCIAL IMPLICATIONS

- 4.1 There are no specific implications arising from this report.

5.0 LEGAL IMPLICATIONS

- 5.1 A decision of this Panel can be subject to legal challenge.

6.0 RESOURCE IMPLICATIONS: ICT, STAFFING AND ASSETS

- 6.1 There are no specific implications arising from this report.

7.0 RELEVANT RISKS

- 7.1 There are none arising from this report.

8.0 ENGAGEMENT/CONSULTATION

- 8.1 This is not a matter that requires consultation.

9.0 EQUALITY IMPLICATIONS

9.1 There are no specific implications arising from this report.

REPORT AUTHOR: Margaret Calvert
Licensing Team Leader
telephone: (0151) 691 8476
email: margaretcalvert@wirral.gov.uk

APPENDICES

Appendix 1 - Advertising literature

Appendix 2 - Letter of conformity for ramp and vehicle conversion/adaptation certificate

REFERENCE MATERIAL

SUBJECT HISTORY (last 3 years)

Council Meeting	Date

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Mob: 07517 996 286
Email: info@carandcab.co.uk
 4 Tarran Way South, Moreton,
 Wirral, Merseyside CH46 4TP

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A-Cab

(FOR PRIVATE HIRE USE)

- Conference Seating Options
- Rear-loading Wheelchair Access up to 400kg
- 7-point quick-release restraint electrical (Whole Type App.)
- Rear head height extension - 136.5 inches high
- Front & Rear Air Conditioning
- Full Titanium spec in Build
- Decal kit
- Full LED Kit
- 4 years or 100,000 miles warranty

A-Cabbi

(FOR HACKNEY)

IN ADDITION TO THE A-CAB

- Yellow grab handles
- Low Level Hire Pod - Coloured
- Hire LED Light - optional colours
- F2 Digitax or MR500 Cygnus Meter
- **OPTIONAL BUILD COSTS**
- Door locking system
- Tailgate light and warning systems
- Rear door opening
- Tailgate spoiler

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£150.00 CASH BACK on delivery of your new vehicle on finance.

FOLLOW US ON FACEBOOK ON CARANDCAB PAGE AND SEE OTHER DRIVER'S COMMENTS

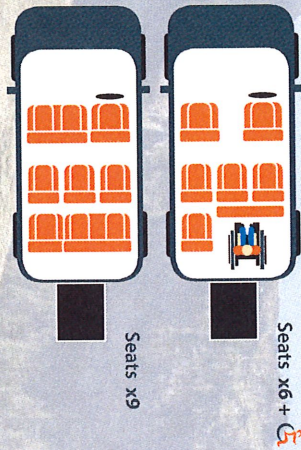


Ford Custom Fortitude



Motability

Example Seating Plan



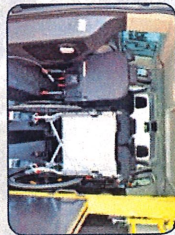
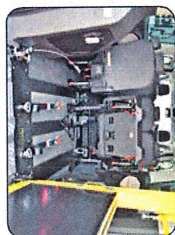
- Key:
- Standard Seat
 - Wheelchair
 - Rear Wheelchair Ramp

Example Standard Features

- ▶ Alloy wheels
- ▶ Air conditioning
- ▶ Front and rear parking sensors
- ▶ Rear privacy glass
- ▶ Quickclear heated windshield
- ▶ Automatic headlights
- ▶ Rain sensing wipers
- ▶ Electric front windows and mirrors
- ▶ Cruise control with adjustable speed limiter
- ▶ Audio system with SYNC, Applink, USB and Bluetooth
- ▶ ISOFIX child seat attachments
- ▶ Electric winch with easibar

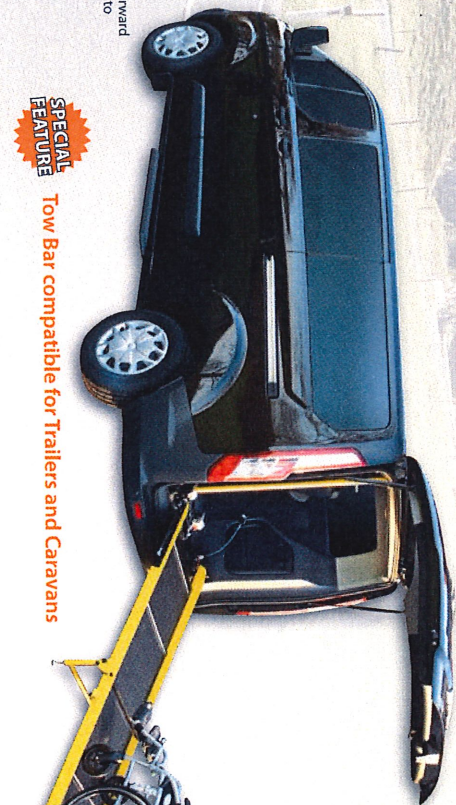
Example Optional Features

- ▶ Dual front passenger seat
- ▶ Automatic transmission
- ▶ Rear air conditioning
- ▶ 230V (150W) power converter
- ▶ Head height extender
- ▶ Lane keeping alert
- ▶ Rear view camera



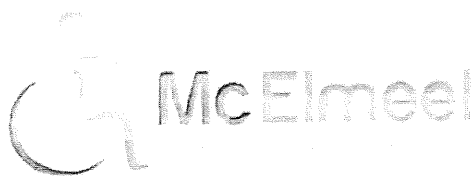
Dimensions

- Ramp width: 800mm / 31½"
- Wheelchair floor space: Length 1210mm / 47½"
- Entrance width: 820mm / 32"
- Width 940mm / 37"
- Entrance height: 1300mm / 51"
- All rear seats can fold forward and are also removable to create extra space.
- Maximum headroom: 1370mm / 54"



Tow Bar compatible for Trailers and Caravans





McElmeel Mobility Group
118, 120, 122, 124, 126
St. Ann's Road
Dublin 12
D12 YK28
Tel: 01 200 0750 7741
Email: info@mc-elmeel.com

Letter of Conformity

This is to certify that our Taxi Ramp 2400mm Long x 800mm Wide supplied and fitted by McElmeel Mobility Services Ltd has been tested and complies with the requirements under section 5; paragraphs 1-4 boarding lifts and ramps as relevant to the type referenced above, contained in the Statutory Instrument 200 No 1970 for Disabled Persons for the Public Service Vehicles Accessibility Regulations 2000.

Uniform Loads are applied to 125% of the safe working load of 400kgs for not less than 10 seconds with no deformation or damage.

The ramp complied with all width requirements as well as side upstands of 50mm recommended for the full length of the ramp and complied with Annex D of PAS 2012-1:2015.

Test Report Reference: STATUS 1283B

VCA Job Number: EWS385782

It also complied with all colour and anti-slip requirements contained within the article.

For and on behalf of McElmeel Mobility Services Ltd

Signed:  Date: 02/01/15

James Devlin
Design Engineer



Vehicle Details

VIN NUMBER	W	F	0	3	X	X	T	T	G	3	J	L	8	2	3	4	2
MAKE	F	O	R	D													
MODEL	C	U	S	T	O	M											
MILEAGE	D	E	L	I	V	E	R	Y	M	I	L	E	S				
REGISTRATION	Y	G	6	8	M	Z	Z		CO2 g/km								

Declaration of Competency as a Suitably Qualified Individual

McElmeel Mobility Services, on the premises of 15 Ballyscandal Road, Armagh, BT618BL, have been granted licence by the NSAI as an Approved Workshop for the Conversion of Vehicles for Disabled Drivers. Project No 71.0025.

Competency of Suitability (v) - Established 1950

PI Insurance - AVIVA: 25144949CMT Inspection on above premises.

Details of Vehicle Conversion and/or Adaption

<u>Conversion and/or Adaption</u>	<u>Taxi Conversion</u>
<u>Lift/Ramp details</u>	<u>Gate Ramp SWL 400kg</u>
<u>Restraint System</u>	<u>SBS Front and Rear Tiedowns</u>
<u>Seatbelt System</u>	<u>SBS Occupant restraint kit</u>

Declaration of Vehicle Conversion and/or Adaption

On behalf of McElmeel Mobility Services, upon inspection, I declare that;

- On examination of the vehicle detailed above, it is my professional opinion that this vehicle satisfies the requirements of the Road Traffic, (Construction, Equipment and Use of Vehicles) Regulations (Statutory instrument No. 190 of 1963)*
- I am satisfied that the vehicle converted meets all the relevant criteria in Commission Regulation (EU) No 678/2011 and Commission Regulation (EU) No. 1230/2012*
- The information contained in the Declaration of Conversion by Vehicle Owner, duly stamped by me, is true and correct.*
- I am authorised and qualified to represent McElmeel Mobilty Services in this matter, as per the requirements set.*

Print Name James Devlin Design Engineer

Signature James Devlin

Date 23/08/18





LICENSING PANEL

9 NOVEMBER 2018

REPORT TITLE	APPLICATION TO LICENSE A FORD TOURNEO CUSTOM A CABBI AS A HACKNEY CARRIAGE VEHICLE
REPORT OF	CORPORATE DIRECTOR FOR BUSINESS MANAGEMENT

REPORT SUMMARY

The purpose of this report is for Members to consider an application to license a Ford Tourneo Custom A Cabbi wheelchair accessible vehicle as a Hackney Carriage Vehicle.

RECOMMENDATION/S

That Members consider whether or not to license the Ford Tourneo Custom A Cabbi wheelchair accessible vehicle as a Hackney Carriage Vehicle.

SUPPORTING INFORMATION

1.0 REASON/S FOR RECOMMENDATION/S

- 1.1 It is a delegated function of this Panel to approve vehicles that can be licensed as Hackney Carriage Vehicles.

2.0 OTHER OPTIONS CONSIDERED

- 2.1 There is no provision for other options to be considered.

3.0 BACKGROUND INFORMATION

- 3.1 An application has been received from Mr S Marnell to license a Ford Tourneo Custom A Cabbi rear loading wheelchair accessible vehicle as a Hackney Carriage Vehicle. Copies of advertising literature are attached at Appendix 1.
- 3.2 The vehicle has been converted by McElmeel Mobility Services Ltd. The conversion includes fitting purpose made ramps, anchor systems and head height mouldings. Each vehicle is converted to order in Northern Ireland. Copies of a letter of conformity for the ramp and a vehicle conversion/adaptation certificate are attached at Appendix 2.
- 3.3 The vehicle has M1 European Whole Vehicle Type Approval.
- 3.4 If Members approve this vehicle to be licensed as a Hackney Carriage Vehicle Mr Marnell intends to supply converted vehicles to the Hackney Carriage Trade.
- 3.5 A vehicle will be available for inspection at the meeting and Mr Marnell will be present to answer any questions members may have.
- 3.6 If this vehicle is approved to be licensed as a Hackney Carriage Vehicle there would be an impact of the space available on Hackney Carriage ranks due to the space required for the ramp to be extended at the rear of the vehicle. This will be discussed with officers from Place Services (Traffic Network) and reported verbally at the meeting.

4.0 FINANCIAL IMPLICATIONS

- 4.1 There are no specific implications arising from this report.

5.0 LEGAL IMPLICATIONS

- 5.1 A decision of this Panel can be subject to legal challenge.

6.0 RESOURCE IMPLICATIONS: ICT, STAFFING AND ASSETS

- 6.1 There are no specific implications arising from this report.

7.0 RELEVANT RISKS

7.1 There are none arising from this report.

8.0 ENGAGEMENT/CONSULTATION

8.1 This is not a matter that requires consultation.

9.0 EQUALITY IMPLICATIONS

9.1 There are no specific implications arising from this report.

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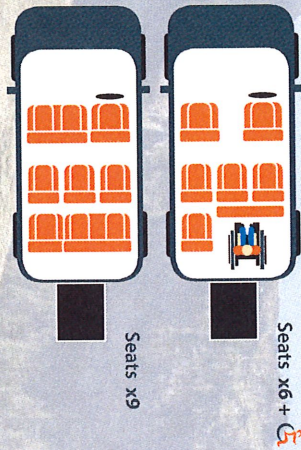


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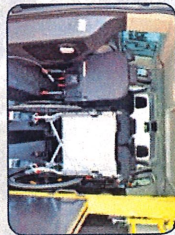
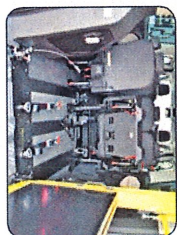
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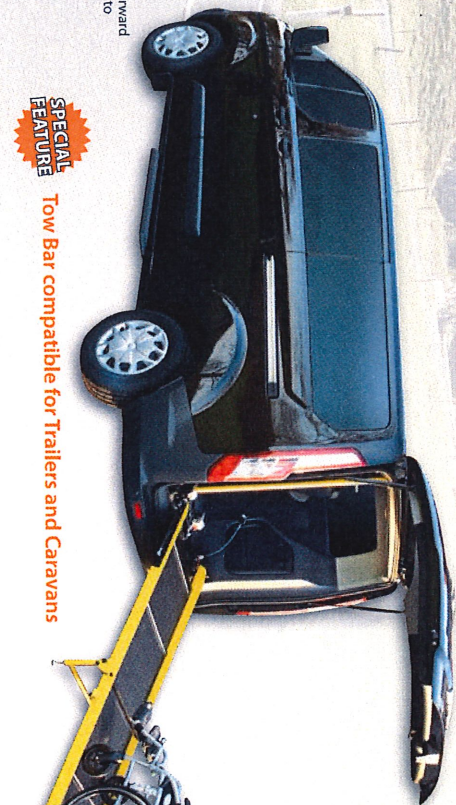
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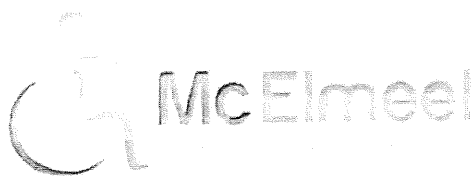
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Letter of Conformity

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Uniform Loads are applied to 125% of the safe working load of 400kgs for not less than 10 seconds with no deformation or damage.

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Test Report Reference: STATUS 1283B

VCA Job Number: EWS385782

It also complied with all colour and anti-slip requirements contained within the article.

For and on behalf of McElmeel Mobility Services Ltd

Signed:  Date: 02/01/15

James Devlin
Design Engineer



Vehicle Details

VIN NUMBER	W	F	0	3	X	X	T	T	G	3	J	L	8	2	3	4	2
MAKE	F	O	R	D													
MODEL	C	U	S	T	O	M											
MILEAGE	D	E	L	I	V	E	R	Y	M	I	L	E	S				
REGISTRATION	Y	G	6	8	M	Z	Z		CO2 g/km								

Declaration of Competency as a Suitably Qualified Individual

McElmeel Mobility Services, on the premises of 15 Ballyscandal Road, Armagh, BT618BL, have been granted licence by the NSAI as an Approved Workshop for the Conversion of Vehicles for Disabled Drivers. Project No 71.0025.

Competency of Suitability (v) - Established 1950

PI Insurance - AVIVA: 25144949CMT Inspection on above premises.

Details of Vehicle Conversion and/or Adaption

<u>Conversion and/or Adaption</u>	<u>Taxi Conversion</u>
<u>Lift/Ramp details</u>	<u>Gate Ramp SWL 400kg</u>
<u>Restraint System</u>	<u>SBS Front and Rear Tiedowns</u>
<u>Seatbelt System</u>	<u>SBS Occupant restraint kit</u>

Declaration of Vehicle Conversion and/or Adaption

On behalf of McElmeel Mobility Services, upon inspection, I declare that;

- On examination of the vehicle detailed above, it is my professional opinion that this vehicle satisfies the requirements of the Road Traffic, (Construction, Equipment and Use of Vehicles) Regulations (Statutory instrument No. 190 of 1963)
- I am satisfied that the vehicle converted meets all the relevant criteria in Commission Regulation (EU) No 678/2011 and Commission Regulation (EU) No. 1230/2012
- The information contained in the Declaration of Conversion by Vehicle Owner, duly stamped by me, is true and correct.
- I am authorised and qualified to represent McElmeel Mobilty Services in this matter, as per the requirements set.

Print Name James Devlin Design Engineer

Signature James Devlin

Date 23/08/18



LICENSING PANEL

9 NOVEMBER 2018

REPORT TITLE	PRIVATE HIRE VEHICLE LICENCE
REPORT OF	CORPORATE DIRECTOR FOR BUSINESS MANAGEMENT

REPORT SUMMARY

The purpose of this report is to consider an application to renew a Private Hire Vehicle Licence for the following vehicle: a Mercedes V220, registration number P333 LEY, and to amend the conditions to permit the vehicle to be fitted with “privacy glass”, to be exempt from displaying Private Hire Vehicle Licence plates and to exempt the driver of the vehicle from wearing his Private Hire Driver Badge.

RECOMMENDATION/S

That the Licensing Panel consider whether or not to renew the Private Hire Vehicle Licence on the Mercedes V220, registration number P333 LEY with amended conditions to permit the vehicle to be fitted with “privacy glass” and to exempt the vehicle from displaying Private Hire Vehicle Licence plates, and to provide the proprietor of the vehicle with a notice providing an exemption from the requirement to display Private Hire Vehicle Licence plates on the vehicle and to exempt the driver of the vehicle from the requirement to wear a Private Hire Driver Badge.

SUPPORTING INFORMATION

1.0 REASON/S FOR RECOMMENDATION/S

- 1.1 It is a delegated function of this Panel to determine matters relating to Private Hire Licences where officers do not have delegated authority.

2.0 OTHER OPTIONS CONSIDERED

- 2.1 There is no provision for other options to be considered.

3.0 BACKGROUND INFORMATION

- 3.1 Mr Peel is the proprietor of a licensed Private Hire Vehicle which is currently subject to Special Event Private Hire Vehicle Licence conditions that allow for the vehicle to be exempt from displaying plates. The vehicle is fitted with “privacy glass” which does not allow at least 70% light transmission.
- 3.2 On 18 July 2018 the Licensing Health and Safety and General Purposes Committee resolved that the procedure for licensing non standard Private Hire Vehicles be amended. This amendment was to replace the Special Event Private Hire Vehicle Licence conditions with the standard Private Hire Vehicle criteria and conditions and that any applicant seeking to operate outside these criteria and conditions be referred to the Licensing Panel so that each case can be considered on its own individual merits.
- 3.3 Mr Peel has applied to renew his Private Hire Vehicle Licence. He has requested that the conditions attached to his licence be amended to allow privacy glass to be fitted to the vehicle and to exempt him from displaying the plates on the vehicle and the driver of the vehicle from wearing a Private Hire Driver Badge due to the type of work he undertakes.
- 3.4 The Council may exempt a vehicle from the requirement to display a plate or wear a badge in accordance with section 75(3) of the Local Government (Miscellaneous Provisions) Act 1976 which states:
- (3) Where a licence under section 48 of this Act is in force for a vehicle, the council which issued the licence may, by notice in writing given to the proprietor of the vehicle, provide that paragraph (a) of subsection (6) of that section shall not apply to the vehicle on any occasion specified in the notice or shall not apply while the notice is in the vehicle; and on any occasion on which by virtue of this subsection that paragraph does not apply to a vehicle section 54(2)(a) of this Act shall not apply to the driver of the vehicle.
- 3.5 This provides that a notice can be given by the Council that removes the need to display a plate and also dispenses with the requirement contained in section 54(2) of the Act that the driver should wear his badge in such a position and manner as to be plainly and distinctly visible.

4.0 FINANCIAL IMPLICATIONS

4.1 There are no specific implications arising from this report.

5.0 LEGAL IMPLICATIONS

5.1 A decision of this Panel can be subject to appeal.

6.0 RESOURCE IMPLICATIONS: ICT, STAFFING AND ASSETS

6.1 There are no specific implications arising from this report.

7.0 RELEVANT RISKS

7.1 The criteria and conditions that apply to the licensing of vehicles and drivers are put in place for the safety and comfort of passengers using private hire vehicles.

7.2 The display of plates and badges provide a form of recognition and reference to members of the public that the vehicle and driver are licensed. The absence of plates or badges may affect the ability of members of the public to report incidents relating to the driver of the vehicle.

8.0 ENGAGEMENT/CONSULTATION

8.1 This is not a matter that requires consultation.

9.0 EQUALITY IMPLICATIONS

9.1 There are no specific implications arising from this report.

REPORT AUTHOR: Margaret Calvert
Licensing Team Leader
telephone: (0151) 691 8476
email: margaretcalth@wirral.gov.uk

REFERENCE MATERIAL

SUBJECT HISTORY (last 3 years)

Council Meeting	Date

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LICENSING PANEL

9 NOVEMBER 2018

REPORT TITLE	PRIVATE HIRE VEHICLE LICENCE
REPORT OF	CORPORATE DIRECTOR FOR BUSINESS MANAGEMENT

REPORT SUMMARY

The purpose of this report is to consider whether or not to permit the proprietor of the following licensed Private Hire Vehicle: a Ford Tourneo registration number YF18 XDA to have tinted windows fitted to his Private Hire Vehicle outside the current criteria which states that side and rear windows must allow at least 70% of light to be transmitted through.

RECOMMENDATION/S

That the Panel consider whether or not to amend the conditions attached to the Private Hire Vehicle Licence issued to the Ford Tourneo registration number YF18 XDA to permit the vehicle to be fitted with tinted windows outside the current criteria.

SUPPORTING INFORMATION

1.0 REASON/S FOR RECOMMENDATION/S

- 1.1 It is a delegated function of this Panel to determine matters relating to Private Hire Licences where officers do not have delegated authority.

2.0 OTHER OPTIONS CONSIDERED

- 2.1 There is no provision for other options to be considered.

3.0 BACKGROUND INFORMATION

- 3.1 In September 2017 Members of the Licensing Health and Safety and General Purposes Committee approved criteria for licensing Private Hire Vehicles, a copy of which is attached at Appendix 1.

- 3.2 Paragraph 36 of the criteria states that:

The front windscreen must let at least 75% of light through and all other windows must let at least 70% of light through.

- 3.3 Stephen Penn has requested an amendment to the conditions attached to the Private Hire Vehicle Licence issued to his Private Hire Vehicle permitting glass to be fitted to the rear and side windows of his vehicle which lets in less than 70% light.

- 3.4 Mr Penn works for Argyle Satellite, however he has been offered work with Wirral Chauffeurs who undertake executive chauffeur work. Wirral Chauffeurs also undertake work subcontracted to them from Liverpool Chauffeur Services. Both these companies require vehicles to have tinted windows due to the type of client they carry.

- 3.5 The vehicle will be available for inspection at the meeting.

4.0 FINANCIAL IMPLICATIONS

- 4.1 There are no specific implications arising from this report.

5.0 LEGAL IMPLICATIONS

- 5.1 A decision of this Panel can be subject to appeal.

6.0 RESOURCE IMPLICATIONS: ICT, STAFFING AND ASSETS

- 6.1 There are no specific implications arising from this report.

7.0 RELEVANT RISKS

7.1 The criteria and conditions that apply to the licensing of vehicles and drivers are put in place for the safety and comfort of passengers using private hire vehicles.

8.0 ENGAGEMENT/CONSULTATION

8.1 This is not a matter that requires consultation.

9.0 EQUALITY IMPLICATIONS

9.1 There are no specific implications arising from this report.

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APPENDICES

Appendix 1 – Criteria for licensing Private Hire Vehicles

SUBJECT HISTORY (last 3 years)

Council Meeting	Date

Private Hire Vehicle Criteria

The legislation gives local authorities a wide discretion over the types of vehicles that can be licensed as private hire vehicles.

Wirral Council must be satisfied that vehicles licensed as private hire vehicles are suitable in type, size and design for use as private hire vehicles, that it is in a suitable mechanical condition and is safe and comfortable.

In this document the "Licensing Authority" means Wirral Council, its Licensing Health and Safety and General Purposes Committee, its Licensing Panel and its Officers.

Although the criteria set out in this document may have been met, approval for the issuing of a licence may be withheld if the Licensing Authority is of the opinion that the vehicle is unsuitable for use as a private hire vehicle to transport members of the public for hire and reward.

A vehicle that meets the criteria to be licensed as a private hire vehicle must have passed the MOT and Compliance Test in accordance with the Licensing Authority's procedure for testing vehicles before it can be licensed and before each renewal of that licence. Further tests and inspections may be carried out as directed by the Licensing Authority or Merseyside Police.

MOT or Compliance Test Pass Certificates submitted more than 28 days after the date of test will not be accepted.

A vehicle licensed as a private hire or hackney carriage vehicle with any other local authority will not be licensed by Wirral Council.

VEHICLE AGE POLICY

1. Vehicles must be under 10 years of age from the date of manufacture or date of first registration, whichever is the earliest.
2. Once a vehicle reaches 6 years of age it will be required to be tested every six months and a six monthly licence will be issued.
3. Any vehicle which is more than 9 years and 6 months old will be issued with a licence that will expire on the day before it reaches 10 years old

GENERAL CONSTRUCTION

4. The vehicle must be fitted with at least 4 doors and 4 wheels
5. The vehicle must be capable of carrying at least 4 and not more than 8 passengers in addition to the driver.
6. The vehicle must be fitted (in addition to the front drivers and passengers doors) with at least two side/rear opening doors and all doors must be easily accessible to all passengers and capable of being opened from inside.
7. Any vehicle with a top tread for the entrance which exceeds 38cm must be fitted with a step to allow easy access to and egress from the vehicle. Any vehicle that does not have a step fitted must carry a portable step to be available for use by all passengers.
8. The vehicle must comply in all respects with the requirements of the Motor Vehicle (Type Approval) Regulations 1980 and the Motor Vehicle (Type Approval) Regulations (Great Britain)

1984 and be M1 type approved in accordance with European Whole Vehicle Type Approval 70/156/EEC as amended.

9. Any converted vehicles will be required to hold the appropriate low volume type approval certificate in the M1 classification or the appropriate Individual Vehicle Approval Certificate.
10. The vehicle presented for approval must, as a minimum, comply with the Road Vehicles (Construction and Use) Regulations 1986 and any subsequent amendment or re-enactment thereof.
11. The steering wheel must be on the offside of the vehicle.
12. Unless approved by the Licensing Authority no fittings outside of the manufacturer's specification may be attached to or be carried upon the inside or outside of the vehicle.
13. Any vehicle that has been the subject of significant damage rectification repairs will not be licensed unless such repairs have been carried out in accordance with the manufacturer's specification.
14. Any vehicle which has been disposed of under an insurance salvage agreement 9 category A or B will not be licensed.
15. Where bench seats are fitted to the rear of the vehicle one person will be counted for each complete length of 16" measured in a straight line lengthwise along the front of the seat.

BODYWORK

16. The vehicle must be free from corrosion, damage, or unsatisfactory repairs.
17. Paintwork must be of a high standard and the colour and finish of all panels must match exactly.

WHEELS AND TYRES

18. Where a vehicle is supplied with alloy wheels, all four road wheels must be of the same type and pattern.
19. Where a vehicle is supplied with wheels intended to be fitted with wheel trims, all four road wheels must be fitted with wheel trims of the same pattern.
20. Alloy wheels, wheel rims, and fitted wheel trims must be free from damage and defects which affect the safety, appearance, or integrity of the wheel.
21. Part-worn and remould tyres must comply with the Motor Vehicle Tyres (Safety) Regulations 1994.
22. All tyres, including the spare where applicable, must be the correct size, speed, and load rating for the vehicle as per the manufacturer's specification.
23. All tyres, including the spare where applicable, must be properly inflated in accordance with both the vehicle and tyre manufacturer's specification.
24. All tyres, including the spare where applicable, must have a continuous tread depth of at least 1.6mm across the central three quarters of the breadth of the tyre, and visible tread across the remaining breadth of the tyre.
25. All tyres, including the spare where applicable, must be free from cuts and other defects.

26. The vehicle must carry a method for dealing with a tyre should it become defective. This method must be in accordance with the manufacturer's specification which may be one of the following:
- a. full size spare wheel - which must be the same size and type as the four road wheels and be fitted with a tyre of the same size, speed, and load rating as the four road wheels. Proper tools and equipment for changing the wheel must also be carried.
 - b. space saver spare wheel - which must be the correct size and type for the vehicle and be fitted with a tyre of the correct size, speed, and load rating. The tyre must be correctly inflated in accordance with the manufacturer's specifications. Proper tools and equipment for changing the wheel must also be carried.
 - c. run-flat tyres - which must be fitted to all four road wheels. Run-flat tyres may only be used if the vehicle is fitted with an appropriate and serviceable tyre pressure monitoring system (TPMS).
 - d. emergency tyre sealant and compressor/inflator pack – which must be permanently marked with the vehicle registration number.

ELECTRICAL EQUIPMENT

27. Any additional electrical installation to the original vehicle equipment must be adequately insulated and be protected by suitable fuses. Any electrical installation and components within the vehicle must meet the electromagnetic compatibility (EMC) requirements of UNECE Regulation 10 and be marked accordingly.

INTERIOR LIGHTING

28. Interior lighting must be provided in accordance with the manufacturer's specification. No additional lighting may be fitted.

SEATS

29. Seats must be secure and covered with an appropriate material which must be properly upholstered and in good and clean condition, free from rips, tears and holes.
30. If seat covers are used they must be correctly fitted, in a good and clean condition and free from rips, tears and holes.

SEAT BELTS

31. Vehicles must be fitted with lap and diagonal seatbelts on all seats, including rear facing seats, as per the manufacturer's specification.
32. Seatbelts and seatbelt mechanisms must be in good working order and free from frays, cuts, and other damage, and show no evidence of repair.
33. For the avoidance of doubt any cut, frayed or damaged seatbelt must have been replaced and not repaired.

WINDOWS

34. Windows must be provided at the sides and at the rear of the vehicle.
35. Passenger door windows must be capable of being easily opened by passengers when seated.

36. The front windscreen must let at least 75% of light through and all other windows must let at least 70% of light through.

HEATING AND VENTILATION

37. A heating and ventilation system must be provided and must be in good working order.

DOORS

38. All doors must be easily accessible to all passengers and capable of being opened from inside. It must be clear to passengers how to operate the doors of the vehicle.

Hinged and sliding doors

39. When the vehicle is stationary, the passenger doors must be capable of being opened from the inside and outside of the vehicle by one operation of the latch mechanism.

40. Where sliding doors are fitted an audible or visual warning must be fitted in the driver's compartment indicating when any door is open.

41. Where sliding doors are fitted there must be a sign within the passenger compartment, clearly visible to all passengers, giving instructions on the correct operation of the passenger door.

Electric doors

42. Where electric doors are fitted:

- A sign must be clearly displayed inside the vehicle providing instructions on the correct operation of the door opening and closing mechanism.
- The door system design shall incorporate a method to detect an obstruction in the path of a closing door. When an obstruction is detected, the door system shall react in a manner that will allow the obstruction to be released
- A method for detecting an obstruction and preventing the closure of a powered door shall be included as part of the design of the door controls.

FLOOR COVERING

43. The floor of the vehicle must be covered in an appropriate non-slip material which must be free from rips, tears, and holes.

44. All floor covering fitted must be of uniform colour and material.

LUGGAGE

45. There must be provision for the safe carrying of luggage commensurate with the number of passengers being carried in the vehicle.

46. Provision must be made for luggage to be kept separate and secured from the passenger seating area.

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